



Plumley Village East

Application No.

Interviewer

Applicant's Last Name

Date Received

Time Received

APPLICATION FOR HOUSING

The Community Builders, Inc., Management Agent for Plumley Village East

16 Laurel Street ♦ Worcester, MA ♦ 01608-1011 ♦ (508) 757-3801

Plumley Village East does not discriminate on the basis of race, color, creed, religion, sex, national origin, age, familial status, socio-economic class, membership in the sponsoring organization, disability or handicap.

- 1) Current Family Composition - (Please Print)** Complete the following information for each member of your family (including yourself) who will be occupying the apartment. **(NOTE: A Social Security number must be provided for all persons age (6) and older. Applicants will be required to provide proof for each Social Security number.)**

	Name (as it appears on your Social Security card)	Soc. Security #	Date of Birth	Age	Sex	Relationship
<i>Applicant</i>						
<i>Spouse/ Co-Head</i>						
<i>Other</i>						
<i>Other</i>						
<i>Other</i>						
<i>Other</i>						
<i>Other</i>						
<i>Other</i>						
<i>Other</i>						

How many bedrooms does your household require? _____

- 2) Do you anticipate any changes in your family composition within the next 12 months?** Yes No If yes, please explain: _____

3) Current Address and Telephone Number

Street Address (Number and Street Name)	Apt. #	City	State	Zip Code

Dates of Occupancy	Home Phone Number
From To	

4) Current Landlord (Name, Address and Telephone Number)

Landlord's Name (Full Name)	Phone Number

Landlord's Street Address (Number, Street Name and Apt. #)	City	State	Zip Code

5) Current Living Situation (Check those which apply)

Do you own your own home? Yes No

Do you rent? Yes No

Do you live with others? Yes No

If yes, whom do you live with? _____

Do you have other living arrangements? Yes No

If yes, please explain: _____

6) Previous Addresses - If you have moved within the last **five** years, please list your previous addresses (include all states and all countries), landlords, and dates of occupancy in the spaces provided below. (Start with the address of where you lived before you moved to your current address).

A.

Street Address (Number and Street Name)	Apt. #	City	State	Zip Code

Dates of Occupancy
From To

A.

Landlord's Name (Full Name)	Phone Number

Landlord's Street Address (Number, Street Name and Apt. #)	City	State	Zip Code

B.

Street Address (Number and Street Name)	Apt. #	City	State	Zip Code

Dates of Occupancy
From To

B.

Landlord's Name (Full Name)	Phone Number

Landlord's Street Address (Number, Street Name and Apt. #)	City	State	Zip Code

C.

Street Address (Number and Street Name)	Apt. #	City	State	Zip Code

Dates of Occupancy
From To

C.

Landlord's Name (Full Name)	Phone Number

Landlord's Street Address (Number, Street Name and Apt. #)	City	State	Zip Code

7) Please indicate below your current monthly housing expenses:

Rent \$ _____ Gas \$ _____ Oil \$ _____
 Electricity \$ _____ Water/Sewer \$ _____
 Other (specify) _____

8) Do you now live, or have you ever lived, in subsidized housing? Yes No

If yes, when did you live in subsidized housing? Move-In Date _____ Move-Out Date _____
 Reason for moving: _____

9) Have you ever been evicted? Yes No **If yes, why were you evicted?**

10) Are you being forced to move from your home? Yes No **If yes, please explain:**

11) Are you currently serving in the U.S. military? Yes No

If yes, what branch? _____

12) Are you currently being forced to move from your home due to a government (federal, state or local) action? Yes No

If yes, explain: _____

13) Do you currently have a subsidy voucher or certificate (often referred to as Section 8) from another housing program? Yes No

If yes, please provide the name of the housing program that issued the voucher or certificate:

14) Does the Head of Household, Spouse or other household member(s) have a reasonable accommodation need? Yes No

Will they require any adaptations (e.g. grab bars, levered door handles or faucets, etc.) to their unit? Yes No

Please explain: _____

15) Please identify the racial or ethnic group of which you are a member.
(This is optional)

- Black Asian/Pacific Islander Native American
 Hispanic Other (please specify) _____

16) Do you own any real estate? Yes No

If yes, please include a letter from a realtor or appraiser stating an opinion of the value of your property. If other than your present address, please specify the property's (or properties') address(es).

Street Address	City	State	Zip Code

17) Does anyone listed in question #1 have paid employment?

Applicant Yes No

Employer's Telephone # _____

Employer's Name	Employer's Address	Position/Job Title

Does this person have a second job? Yes No

Co-Head/Spouse Yes No

Employer's Telephone # _____

Employer's Name	Employer's Address	Position/Job Title

Does this person have a second job? Yes No

Other Household Member (18 or older) Yes No

Employer's Telephone # _____

Employer's Name	Employer's Address	Position/Job Title

Does this person have a second job? Yes No

Other Household Member (18 or older) Yes No

Employer's Telephone # _____

Employer's Name	Employer's Address	Position/Job Title

Does this person have a second job? Yes No

18) Sources of Income - Please specify the **gross monthly** amounts for the following items:

Source of Income	Applicant's Monthly Income	Spouse's Monthly Income	Other Household Member's Income NAME	Amount
<i>Salary</i>	\$	\$		\$
<i>Social Security</i>	\$	\$		\$
<i>Supplemental Security Income</i>	\$	\$		\$
<i>Pension/Retirement Income</i> <i>Name of Fund</i> _____	\$	\$		\$
<i>Pension/Retirement Income</i> <i>Name of Fund</i> _____	\$	\$		\$
<i>Other Pension or Annuity</i> <i>Name of Fund</i> _____	\$	\$		\$
<i>Unemployment</i>	\$	\$		\$
<i>Worker's Compensation</i>	\$	\$		\$
<i>TAFDC/Welfare Assistance (per Month)</i>	\$	\$		\$
<i>Child Support (per Month)</i>	\$	\$		\$
<i>Alimony (per Month)</i>	\$	\$		\$
<i>Other (specify):</i> _____	\$	\$		\$
<i>Other (specify):</i> _____	\$	\$		\$

19) Does anyone listed in question #1 have a Savings Account? Yes No

Account #	Rate of Interest	Balance	Bank Name
	%	\$	
	%	\$	
	%	\$	

20) Does anyone listed in question #1 have a Checking Account? Yes No

Account #	Rate of Interest	Balance	Bank Name
	%	\$	
	%	\$	
	%	\$	

21) Does anyone listed in question #1 have Certificates of Deposit? Yes No

CD #	Rate of Interest	Term of CD	Principal Amount	Bank Name
	%		\$	
	%		\$	
	%		\$	

22) Does anyone listed in question #1 own any Stocks or Bonds? Yes No

Stocks		Bonds	
<i>Name of Company</i>		<i>Paying Company</i>	
<i># Shares of Stock</i>		<i>Interest Earned</i>	
<i>Dividend Paid</i>		<i>Value</i>	

23) Does anyone listed in question #1 have any other assets? Yes No

If yes, please specify: _____

24) Has anyone listed in question #1 disposed of any assets in excess of \$2000 or put any assets into trust during the two years preceding the date of this application? Yes No

Type of Asset	Date Disposed	Dollar Amount Received
		\$
		\$
		\$

26) Do you expect any change in your household income or assets during the next 12 months? Yes No

If yes, please specify: _____

27) Do you own a pet? Yes No If yes, please specify type: _____

28) Why do you want to move to this property? Please use another sheet of paper if additional space is required.

(28B) How did you hear about Plumley Village East apartments (ex: newspaper, internet, family, friend, Local Housing Authority, other)? _____

29) Are any adult household members (head or co-heads of households) students? Yes ___ No ___

If you answered yes, list the names of the students, school they attend and its address, grade level, general performance, and whether they are full-time or part-time.

Name	School Attended and Address of School	Grade	Performance (Above Average, Average, or Could Benefit from Educational Assistance)	Full/Part Time

30) References - Please give three (3) references (other than family members).

Name	Phone Number

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APPLICANT CERTIFICATION – PLEASE READ EACH ITEM BELOW CAREFULLY **BEFORE YOU SIGN.**

- 1) I hereby certify that the information provided in this application is correct, to the best of my knowledge.
- 2) I understand that I am required to provide Plumley Village East with any changes to my income, household composition, bedroom size needed and or change to my mailing address. Failure to do so will result in the cancellation of the application if the Managing Agent is unable to contact me due to my failure to provide an updated mailing address to the housing facility and or the US Post Office for forwarding purposes.
- 3) I understand that if this application is not filled out completely, it may be cancelled.
- 4) I understand that this is a preliminary application and the information provided does not guarantee housing. I also understand that additional information and verifications may be necessary to complete the application process.
- 5) I hereby give *The Community Builders, Inc.* authorization to verify the information contained within this application and conduct information verification annually thereof upon approval of my application and my residency at Plumley Village. I agree to provide any written requests that are necessary for The Community Builders to verify the information. I also give authorization to check my credit history and to run a check of my criminal history background and my housing court history.
- 6) **WARNING:** Section 1001 of Title 1B of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the U.S. as to any matter within its jurisdiction. It is a criminal offense to make willful false statements or misrepresentations on this application and is grounds for denying residency.

Date

Applicant's Signature

Date

Co-Head/Spouse Signature

In the event of any dispute or differences in interpretation, the parties agree that the form of the application in English shall prevail. The applicant shall submit and sign the English language application with any translated application attached thereto.

